

**Budget Committee**

**Meeting Minutes**

**Date:** November 20, 2024 (every 3nd Wednesday of the Month) **Time:** 2:00 p.m. – 3:30 p.m.

**Location:** SAB-211 and **ZOOM:** <https://4cd.zoom.us/j/81010932530>

**Meeting ID:**  810 1093 2530  **Passcode:** 248810

| **Voting Members** |
| --- |
| **Chairperson**: Victoria Menzies  **Managers**: Monica Rodriguez, Ashley Phillips, Joel Nickelson-Shanks  **Faculty**: Andrew Kuo, Joseph Randy Carver; *Alternate: Gabriela Segade*  **Classified**: Brian Williams, Von Segerberg  **Students**: Sanskar Rana, Frankie Concha |

|  |
| --- |
| **Non-Voting Members** |
| **Managers:** Nick Dimitri, Chao Lieu Sara Marcellino, Jason Berner |

**Present:** Victoria Menzies, Maya Jenkins, Brian Williams, Andrew Kuo, Nick Dimitri, Ashley Phillips, Sanskar Rana, Frankie Concha, Joel Nickelson-Shanks, Sara Marcellino, Joseph Randy Carver

**Zoom:** Matthew Houser, Robert Bagany, Von Segerberg

Called to order at 2:05pm

|  |  |  |
| --- | --- | --- |
| **Item** | **Outcome/Decisions** | **Action Items** |
| 1. **Welcome and Introduction** |  | N/A |
| 1. **Approval of October 16, 2024 Minutes** | Motioned – Joel Nickelson-Shanks  Seconded – Andrew Kuo | Minutes approved by unanimous vote. |
| 1. **Approval of Current Agenda** | Motioned – Andrew Kuo  Seconded – Ashley Phillips | Current agenda approved by unanimous vote. |
| 1. **Public Comment/Announcements (2 minutes please)** | No public announcements. | N/A |
| 1. **Budget Updates:**  * **Budget Prioritization Process - Ranking** | 1. Budget request approval stage is complete. Next stage is for Budget committee to rank requests. 2. Special meeting called for Monday, 11/25/2024, to review ranking in depth. 3. Motioned – Andrew Kuo 4. Seconded – Ashley Phillips   Budget request process for FY25-26 will begin in Spring semester. Request form will open again in January. | Vote/Discussion  Special ranking meeting approved by unanimous vote. |
| 1. **Campus Updates** | Cafeteria is now open. | Informational/Discussion |
| 1. **Adjournment –**   **Meeting adjourned at 3:09 p.m.** | Next meeting – December 11, 2024, at 2pm-3:30pm in SAB-211 and via Zoom. |  |