

**Budget Committee**

**Meeting Minutes**

**Date:** November 20, 2024 (every 3nd Wednesday of the Month) **Time:** 2:00 p.m. – 3:30 p.m.

**Location:** SAB-211 and **ZOOM:** <https://4cd.zoom.us/j/81010932530>

**Meeting ID:**  810 1093 2530  **Passcode:** 248810

| **Voting Members** |
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| **Chairperson**: Victoria Menzies**Managers**: Monica Rodriguez, Ashley Phillips, Joel Nickelson-Shanks **Faculty**: Andrew Kuo, Joseph Randy Carver; *Alternate: Gabriela Segade***Classified**: Brian Williams, Von Segerberg**Students**: Sanskar Rana, Frankie Concha |

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| **Non-Voting Members** |
| **Managers:** Nick Dimitri, Chao Lieu Sara Marcellino, Jason Berner |

**Present:** Victoria Menzies, Maya Jenkins, Brian Williams, Andrew Kuo, Nick Dimitri, Ashley Phillips, Sanskar Rana, Frankie Concha, Joel Nickelson-Shanks, Sara Marcellino, Joseph Randy Carver

**Zoom:** Matthew Houser, Robert Bagany, Von Segerberg

Called to order at 2:05pm

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| **Item** | **Outcome/Decisions** | **Action Items** |
| 1. **Welcome and Introduction**
 |  | N/A |
| 1. **Approval of October 16, 2024 Minutes**
 | Motioned – Joel Nickelson-ShanksSeconded – Andrew Kuo | Minutes approved by unanimous vote.  |
| 1. **Approval of Current Agenda**
 | Motioned – Andrew KuoSeconded – Ashley Phillips | Current agenda approved by unanimous vote. |
| 1. **Public Comment/Announcements (2 minutes please)**
 | No public announcements. | N/A |
| 1. **Budget Updates:**
* **Budget Prioritization Process - Ranking**
 | 1. Budget request approval stage is complete. Next stage is for Budget committee to rank requests.
2. Special meeting called for Monday, 11/25/2024, to review ranking in depth.
3. Motioned – Andrew Kuo
4. Seconded – Ashley Phillips

Budget request process for FY25-26 will begin in Spring semester. Request form will open again in January. | Vote/DiscussionSpecial ranking meeting approved by unanimous vote. |
| 1. **Campus Updates**
 | Cafeteria is now open.  | Informational/Discussion |
| 1. **Adjournment –**

**Meeting adjourned at 3:09 p.m.** | Next meeting – December 11, 2024, at 2pm-3:30pm in SAB-211 and via Zoom. |  |